

Introduction to Project Management

Course Code PSPM01

Duration 1 Day

About the Programme

This workshop gives a base understanding of the principles of Project Management. Highlighting key areas of be aware of and tool / techniques used. Ideal for candidates who run small projects or are part of a project team.

Workshop Content

- Basic project design principles
- Use of objectives and targets to monitor performance and review plans
- Gantt charts / planning
- Project evaluation and review techniques
- The costs associated with change—increases or savings
- Simple tools for financial appraisal of projects
- Project planning techniques
- Review recent or current examples of change in your workplace
- Non-financial costs and benefits of change

Outcome:

Delegates will have a level of understanding around projects and what some of the pitfalls are when running projects in a business. This level of understanding will be built on in further workshops in Project Management.

Who will benefit

All managers, professionals and team leaders who wish to use project management approach to their work.

